



OLENE S. WALKER
Governor
GAYLE F. McKEACHNIE
Lieutenant Governor

State of Utah
DEPARTMENT OF NATURAL RESOURCES
Division of Water Rights

ROBERT L. MORGAN
Executive Director
JERRY D. OLDS
State Engineer/Division Director

November 21, 2006

re: DUCHESNE-STRAWBERRY Distribution System Meeting for 2007

Dear JOHN,

We are in the process of setting up the schedule for the annual distribution meetings for 2007. Due to increasing fuel costs, we have been requested to reduce travel where possible. As a result we have made revisions to the typical meeting schedule that we have used in years past. As much as possible, we have tried to maintain the meeting schedule that you are familiar with, but the new schedule has required some changes. Enclosed is a copy of our proposed schedule for the 2007 meetings.

We would like to hold the committee meeting for your distribution system on **Tuesday, February 13, 2007 at 10:00 am** and the meeting with the water users on **Wednesday, February 14, 2007 at 10:00 am**. We hope that by scheduling the meetings this far in advance we will be able to avoid any conflict with your schedule. This proposed schedule does not allow us to travel to a region of the state more once during these meetings, so if there is a major conflict that cannot be avoided, any re-scheduling would have to be within the same week.

Enclosed is the assessment roll for the system with the accounts, owners, and mailing addresses according to the information we currently have on our computer. Will you please check through this information for any changes you are aware of, or any errors we have made, so we can discuss them at the annual meeting of your distribution system. Also, please prepare the assessment units for each account and list them on the assessment roll. This will help us to prepare the assessment notices and send them out right after the annual meeting.

If you have any questions or concerns, please contact me by phone at (801) 538-7380 or by e-mail at LeeSim@utah.gov. Our meeting schedule will be finalized around the middle of December, so I need to know as soon as possible if your scheduled date and time is a problem.

Thanks for your help.

Sincerely,

Lee H. Sim, P.E.
Assistant State Engineer for Distribution